

# WOOLSTON PARISH COUNCIL

To Members of Woolston Parish Council

Date 22 March 2024  
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## WOOLSTON PARISH COUNCIL WEDNESDAY 27 MARCH 2024 AT 7.00PM WOOLSTON NEIGHBOURHOOD HUB, HALL ROAD WELLBEING SUITE

### AGENDA

#### Part 1

Items during the consideration of which the meeting is expected to be open to members of the public (including the press) subject to any statutory right of exclusion.

1. **Chairman's opening remarks**

Chairman to report.

2. **Code of Conduct – declarations of interest**

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each Member to decide.

3. **Apologies for absence**

To receive any apologies for absence from members and determine any action.

4. **Minutes of the previous meeting**

To confirm as a correct record the minutes of the meeting held on 24 January 2024 (enclosed).

5. **Matters of report from previous minutes**

To receive any progress reports.

6. **Borough Council business**

1. Borough Ward Councillors P Eastty, AJ Hill and R Tynan to report.
2. Matters raised with the Borough Council:
  1. Lincoln Close – issues raised by residents relating to the operation of a care home – Councillor Tynan to report.
  2. Bridge Road – planning and traffic issues raised by residents – Councillor Tynan to report.
  3. Borough Council Review of road safety on Holes Lane, Hillock Lane and Gig Lane – to review action on the response from the Director of Transport and Environment.

## **7. Policing of Woolston – community liaison report**

7.1 Warrington Working Together event November 2023 – review of action.

7.2 To consider the monthly report from the Police and determine any action.

## **8. Committee matters**

To determine matters relating to the undermentioned committees:

### **(1) Environment and Amenities Committee**

1. Parish Path Warden scheme - condition report.
2. Development of “Old Billy” scheme – progress on implementation of outreach scheme with Culture Warrington and Warrington Borough Council.
3. Ranger Cabin, Woolston Park – representations to the Borough Council and assistance with repairs.
4. Wildflower planting scheme A57 Manchester Road.
5. Repairs to trip rail – Martinscroft Green.
6. Battery Lane Allotment site
  - 5.1 Installation of new entrance gates
  - 5.2 Maintenance of Battery Lane and access track to the site.
  - 5.3 Management matters.

### **(2) Finance and General Committee**

1. Conduct of council meetings and business during the period of the Coronavirus pandemic.
2. Report on action under the scheme of delegation.
3. Review and publication of the Register of Members’s interests.
4. Annual review of procedures and documents  
Clerk to report on the review of the following procedures and documents and to recommend any changes to the Council:
  - 4.1 Financial Regulations.
  - 4.2 Standing Orders.
  - 4.3 Risk assessment.
  - 4.4 Review of adequacy of insurance arrangements.
  - 4.5 Fixed asset register.
  - 4.6 Complaints procedure.
  - 4.7 Procedure for handling requests made under the Freedom of Information Act 2000 and the General Data Protection Regulations.
  - 4.8 Procedure for dealing with the press/media.
  - 4.9 The Code of Conduct.
  - 4.10 Rates of pay and review of employee contract.
  - 4.11 Retention of documents and combined data protection and security policy.
5. Review of earmarked reserves.
6. Applications for grant aid – to consider applications.

## **9. Reports from members appointed to local bodies**

To receive any reports from members on the business of the following outside bodies:

1. New Cut Heritage and Ecology Trail Group (Councillor J Greenslade).
2. Friends of Woolston Park (Councillors P Smith and R Tynan)
3. Public Rights of Way Forum (Councillor D Nowell).

**10. Correspondence – consultation and information**

Clerk to report.

**11. Planning applications and result of appeals**

To consider:

1. relevant planning applications submitted for comment by the Borough Council and to confirm any comments submitted since the last meeting of the Council.
2. result of any planning appeals.

**12. Business raised by Council Members**

To consider items raised by Members of the Council.

**13. Accounts**

To approve the payment of accounts.

**Part 2**

Items of a confidential nature of business to be transacted or for some other special reasons stated in the resolution during which it is likely that the meeting will not be open to the public and press in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960. **NIL**