

WOOLSTON PARISH COUNCIL

To	Members of Woolston Parish Council	Date	25 February 2022
		Phone	01925 850195
		Email	clerk @woolston-pc.gov.uk
		Address	Woolston Parish Council P O Box 921 Warrington WA1 9AE

WOOLSTON PARISH COUNCIL WEDNESDAY 2 MARCH 2022 AT 7.30PM WOOLSTON MISSION, WARREN LANE AGENDA

Part 1

Items during the consideration of which the meeting is expected to be open to members of the public (including the press) subject to any statutory right of exclusion.

- Code of Conduct - declarations of interest**
Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each Member to decide.
- Apologies for absence**
To receive any apologies for absence from members and determine any action.
- Minutes of the previous meeting**
To confirm as a correct record the minutes of the meeting held on 26 January 2022(enclosed).
- Matters of report from previous minutes**
To receive any progress reports.
- East Ward – casual vacancies**
– recognition of service following the resignations submitted by former Parish Councillors Mr P Easty and Mrs P Wright

– filling of casual vacancies by election

To determine matters relating to the filling of the two vacancies following notice that an election is to be held.
- Policing of Woolston – community liaison report**
To consider monthly reports from the Police and determine any action.
- Borough Council business**
Borough Ward Councillors J Dixon, P Easty and AJ Hill to report.

8. Committee matters

To determine matters relating to the undermentioned committees:

Environment and Amenities Committee

- a) Parish Path Warden scheme.
- b) Facilities for young people – development of scheme.
- c) Woolston Eyes – viewing platform.
- d) Woolston Weir - Hydropol scheme, Weir Lane – update.
- e) Development of “Old Billy” scheme – design and cost of interpretative sign.
- f) Woolston Playing Fields – application to site storage container.
- g) Battery Lane – repairs to surface by the Borough Council.

Finance and General Committee

- a) Conduct of council meetings and business during the period of the Coronavirus pandemic – review of changes to Government guidance from February 2022 and the venue for meetings.
- b) Annual review of procedures and documents
Clerk to report on review of the following procedures and documents and to recommend any changes to the Council:
 - a. Financial Regulations.
 - b. Standing Orders
 - c. Risk assessment
 - d. Review of adequacy of insurance arrangements
 - e. Fixed asset register
 - f. Complaints procedure
 - g. Procedure for handling requests made under the Freedom of Information Act 2000 and the General Data Protection Regulations
 - h. Procedure for dealing with the press/media
 - i. The Code of Conduct
 - j. Rates of pay and review of employee contract.
 - k. Retention of documents and combined data protection and security policy.
- c) Applications for grant aid – to consider applications.
- d) Report on action under the scheme of delegation.

9. Reports from members appointed to local bodies

To receive any reports from members on the business of the following outside bodies:

1. New Cut Heritage and Ecology Trail Group
2. Friends of Woolston Park Group
3. Public Rights of Way Forum

10. Correspondence – consultation and information

Clerk to report.

11. Planning applications and result of appeals

To consider:

1. relevant planning applications and appeals submitted for comment by the Borough Council and to confirm any comments submitted since the last meeting of the Council.
2. result of any planning appeals.

12. **Business raised by Council Members**
To consider items raised by Members of the Council.
13. **Date of next meeting**
To agree the venue and confirm the date of the next Council meeting and the Annual Parish Meeting.
14. **Accounts**
To approve the payment of accounts.

Part 2

Items of a confidential nature of business to be transacted or for some other special reasons stated in the resolution during which it is likely that the meeting will not be open to the public and press in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

Nil.