

**MINUTES OF A MEETING OF THE FINANCE AND GENERAL COMMITTEE  
HELD AT THE WOOLSTON NEIGHBOURHOOD HUB, HALL ROAD, WOOLSTON  
ON 1 MAY 2019**

**Present:** Councillor A McCarthy (Chairman)  
Councillors: M Banner, J Greenslade, MH Greenslade, D Nowell, M Pearce,  
S Rydzkowski

**Apologies for absence:** Councillors A Hill, D Hill, M Creaghan, B Maher, P Wright

**FG81 Code of Conduct – declarations of interest  
Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**

No declarations were made at the opening of the meeting.

**FG82 Apologies for absence**

Apologies for absence were noted from Councillors A Hill, D Hill, M Creaghan, B Maher and P Wright.

**FG83 Minutes**

Resolved,  
That the minutes of the meeting held on 20 March 2019 be taken as read and signed as a correct record.

**FG84 Matters of report from previous minutes**

No matters to report.

**FG85 Management Accounts January to March 2019**

The Clerk submitted the Management Accounts for the quarterly period ending March 2019:

Recommended,  
That the Management Accounts for the quarterly period ending March 2019 be accepted.

**FG86 Annual review of procedures and documents**

Further to minute FG77 20 March 2019 the Clerk reported on the review of:

1. Procedure for the consideration of grant aid applications – information was being gathered on procedures adopted by other bodies before submitting a proposed option. The Committee was asked to give a view on support requested from commercial applicants;
2. Risk Assessment – no further changes proposed.
3. Rates of pay and review of employment contract – noted that the Clerk had discussed with the Chairman amendments to the model contract to reflect the current position of the Clerk and on the rates of pay.

Recommended,  
That

1. the progress on the production of options for a grant aid procedure be noted and support be not given to applications for commercial schemes as part of that procedure;

2. it be noted that no further changes are recommended at this time to the Risk Assessment procedure;
3. the action taken on the contract for the post of Clerk be approved.

**FG87 General Data Protection Regulations**

No matters to report.

**FG88 Development of website**

No matters to report.

**FG89 Applications for grant aid**

No applications to report.

**FG90 Business raised by Council Members**  
**– speed warning measures**

Councillor J Greenslade reported on the introduction of speed advisory equipment to improve road safety in the parish. The Chairman reported that Borough Council officers had been requested to produce options and costings for consideration by the Council.

In considering measures to improve road safety examples were reported elsewhere in the Borough area of 20mph speed limits on roads adjacent to schools and it was noted that this did not apply to Hillock Lane where both a high school and primary school were sited; Hillock Lane also served as a route to and from the other two other primary schools:

Recommended,

That this matter be included as a standing item for future meetings.

**– Friends of Woolston Park group – provision of equipment**

Councillor D Nowell reported on a discussion with a member of the group on the type of safety equipment provided on Carbon Landscape projects compared to that provided for work undertaken by the FOWP group. Councillor MH Greenslade reported that she was not aware that the issue had been raised at any of the group meetings. The group had followed the advice and made use of equipment recommended or supplied through the Borough Council.

Chairman.....