

WOOLSTON PARISH COUNCIL

To	Members of Woolston Parish Council	Date	19 May 2023
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WOOLSTON PARISH COUNCIL WEDNESDAY 24 MAY 2023 AT 7.00PM WOOLSTON NEIGHBOURHOOD HUB, WELLBEING SUITE, HALL ROAD

AGENDA

Part 1

Items during the consideration of which the meeting is expected to be open to members of the public (including the press) subject to any statutory right of exclusion.

1. **Election of Chairman**

To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.

2. **Election of Vice Chairman**

To elect the Vice Chairman.

3. **Apologies for absence**

To receive any apologies for absence.

4. **Code of Conduct - declarations of interest**

Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Members are invited to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda as required by the Council's Code of Conduct for Members and by the Localism Act 2011 no later than when the item is reached. Declarations are a personal matter for each Member to decide.

5. **Minutes of the previous meetings**

To confirm as a correct record the minutes of the meeting held on 26 April 2023 (enclosed).

6. **Review of the terms of reference for committees 2023-24, including any delegation of powers, and to appoint the Chairman and members to serve on the undermentioned committees**

a) Environment and Amenities

b) Finance and General

Report of the Clerk (enclosed).

7. **Appointment of any new committees**

To consider the appointment of any new committees.

8. Review of procedures

To authorise the Finance and General Committee to review the following and make recommendations to the council:

- a) Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses;
- b) In an election year, to make arrangements with a view to the Council becoming eligible to exercise the general power of competence in the future;
- c) Review of inventory of land and other assets including buildings and office equipment;
- d) Confirmation of arrangements for insurance cover in respect of all insurable risks;
- e) Review of the Council's and/or staff subscriptions to other bodies;
- f) Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation;
- g) Review of the Council's policy for dealing with the press/media;
- h) Review of the Council's employment policies and procedures;
- i) Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence;
- j) Review of the Council's complaints procedure;
- k) Review of standing orders, financial regulations and risk assessment;
- l) Review the Code of Conduct.

9. Review of representation on or work with external bodies, arrangements for reporting back and appointment of representatives in respect of the following bodies:

1. New Cut Heritage and Ecology Trail Group – one representative
2. Friends of Woolston Park – two representatives
3. Public Rights of Way Forum – one representative

10. Committee matters

To determine matters relating to the undermentioned committees:

Environment and Amenities Committee

- a) Parish Path Warden scheme – appointment of Path Warden
- b) Development of "Old Billy" scheme – progress report.

Finance and General Committee

- a) Conduct of council meetings and business during the period of the Coronavirus pandemic.
- b) Applications for grant aid – to consider applications.
- c) Management Accounts 2022-23.

11. Calendar of Council and committee meetings

To determine the time and place of ordinary meetings of the full council and standing committees up to and including the next annual meeting of the full council. Draft calendar of meetings (enclosed).

12. Matters of report from previous minutes

To receive any progress reports.

13. Policing of Woolston – community liaison report

To receive a report from the Police.

14. Borough Council business

Borough Ward Councillors P Eastty, AJ Hill and R Tynan to report:

1. Holiday Inn – report on action by the Borough Council relating to its use by the Home Office for accommodating asylum seekers.
2. Borough Council Review of road safety on Holes Lane, Hillock Lane and Gig Lane – to review action on the response from the Director of Transport and Environment.
3. Surfacing of the path to Woolston Playing Fields – to review progress on the request for the surfacing of the path.
4. A57 Manchester Road – maintenance of trees.
5. Borough Council matters raised by members.

15. Correspondence – consultation and information

Clerk to report.

16. Planning Applications

To consider:

1. relevant planning applications and appeals submitted for comment by the Borough Council and to confirm any comments submitted since the last meeting of the Council.
2. result of any planning appeals.

17. Business raised by Council Members

To consider items raised by Members of the Council.

18. Accounts

To approve the payment of accounts.

Part 2

Items of a confidential nature of business to be transacted or for some other special reasons stated in the resolution during which it is likely that the meeting will not be open to the public and press in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.
Nil.