

# WOOLSTON PARISH COUNCIL

|    |                                    |         |                                                                 |
|----|------------------------------------|---------|-----------------------------------------------------------------|
| To | Members of Woolston Parish Council | Date    | 17 March 2023                                                   |
|    |                                    | Phone   | 01925 850195                                                    |
|    |                                    | Email   | clerk @woolston-pc.gov.uk                                       |
|    |                                    | Address | Woolston Parish Council<br>P O Box 921<br>Warrington<br>WA1 9AE |

## WOOLSTON PARISH COUNCIL WEDNESDAY 22 MARCH 2023 AT 7.00PM WOOLSTON NEIGHBOURHOOD HUB, HALL ROAD

### AGENDA

#### Part 1

Items during the consideration of which the meeting is expected to be open to members of the public (including the press) subject to any statutory right of exclusion.

1. **Chairman's opening remarks**

Chairman to report.

2. **Code of Conduct – declarations of interest**

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each Member to decide.

3. **Apologies for absence**

To receive any apologies for absence from members and determine any action.

4. **Minutes of the previous meeting**

To confirm as a correct record the minutes of the meeting held on 25 January 2023 (enclosed).

5. **Matters of report from previous minutes**

To receive any progress reports.

6. **Policing of Woolston – community liaison report**

To consider the monthly report from the Police and determine any action.

## 7. **Borough Council business**

1. Borough Ward Councillors P Eastty, AJ Hill and R Tynan to report.
2. Matters raised with the Borough Council:
  1. Borough Council Review of road safety on Holes Lane, Hillock Lane and Gig Lane – to review action on the response from the Director of Transport and Environment.
  2. Dam Lane – flooding to footpath and gardens.  
The Director of Transport and Environment responded to the Council that a number of gullies had been replaced and a further gully was scheduled for replacement in the next 8 weeks – to review progress.
  3. Surfacing of the path to Woolston Playing Fields  
The Director of Transport and Environment had responded to the Council that the land is under the control of Education Services and that MOT stone was used immediately after a site meeting with Councillor Dixon to infill the waterlogged areas – to review progress.
  4. Estate Agent boards in the highway verge, A57 Manchester Road.
  5. Footpath from Peel Close to Parksway – maintenance.

## 8. **Committee matters**

To determine matters relating to the undermentioned committees:

### **(1) Environment and Amenities Committee**

1. Parish Path Warden scheme - condition report.
2. Development of “Old Billy” scheme.
3. Dam Lane shopping precinct.
4. Wildflower planting scheme A57 Manchester Road.
5. Tree maintenance, Martinscroft Green – implementation of works.
6. Repairs to knee rail fence – Martinscroft Green.
7. Battery Lane Allotment site - management matters.

### **(2) Finance and General Committee**

1. Conduct of council meetings and business during the period of the Coronavirus pandemic.
2. Report on action under the scheme of delegation.
3. Review and publication of the Register of Members’s interests.
4. Annual review of procedures and documents  
Clerk to report on the review of the following procedures and documents and to recommend any changes to the Council:
  - 4.1 Financial Regulations.
  - 4.2 Standing Orders.
  - 4.3 Risk assessment.
  - 4.4 Review of adequacy of insurance arrangements.
  - 4.5 Fixed asset register.
  - 4.6 Complaints procedure.
  - 4.7 Procedure for handling requests made under the Freedom of Information

- Act 2000 and the General Data Protection Regulations.
- 4.8 Procedure for dealing with the press/media.
  - 4.9 The Code of Conduct.
  - 4.10 Rates of pay and review of employee contract.
  - 4.11 Retention of documents and combined data protection and security policy.
5. Management Accounts 2022/23 – October to December 2022.
  6. Applications for grant aid – to consider applications.
  7. Proposed events in Warrington in 2023 – Remembrance Sunday 2023.
  8. Woolston Eyes Conservation Group – annual permit fee.
  9. Planting of tree in memory of HM Queen Elizabeth II in Woolston Park – information from the Borough Council.
  10. Pre-consultation – proposed radio base station installation at WAR25981 Manchester Road – to respond to the consultation on the scheme.

**9. Reports from members appointed to local bodies**

To receive any reports from members on the business of the following outside bodies:

1. New Cut Heritage and Ecology Trail Group
2. Friends of Woolston Park
3. Public Rights of Way Forum – meeting 8 March 2023.

**10. Correspondence – consultation and information**

Clerk to report.

**11. Planning applications and result of appeals**

To consider:

1. relevant planning applications submitted for comment by the Borough Council and to confirm any comments submitted since the last meeting of the Council.
2. Publication of information on the Borough Council website and the procedure for consultation on the discharge of conditions.
3. result of any planning appeals.

**12. Business raised by Council Members**

To consider items raised by Members of the Council.

**13. Accounts**

To approve the payment of accounts.

**Part 2**

Items of a confidential nature of business to be transacted or for some other special reasons stated in the resolution during which it is likely that the meeting will not be open to the public and press in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

**NIL**

