

**MINUTES OF A MEETING OF THE FINANCE AND GENERAL COMMITTEE
HELD AT THE WOOLSTON NEIGHBOURHOOD HUB, HALL ROAD, WOOLSTON
ON 20 MARCH 2019**

Present: Councillor D Nowell (Chairman)
Councillors: M Banner, J Greenslade, MH Greenslade,
M Pearce, S Rydzkowski, P Wright

Apologies for absence: Councillors M Creaghan, A Hill, D Hill, B Maher, A McCarthy

FG72 Appointment of Chairman

Resolved,
That Councillor Nowell be appointed chairman for this meeting of the Committee.

**FG73 Code of Conduct – declarations of interest
Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**

No declarations were made at the opening of the meeting.

FG74 Apologies for absence

Apologies for absence were noted from Councillors M Creaghan, A Hill, D Hill, B Maher and A McCarthy.

FG75 Minutes

Resolved,
That the minutes of the meeting held on 20 February 2019 be taken as read and signed as a correct record.

FG76 Matters of report from previous minutes

No matters to report.

FG77 Annual Review of procedures and documents

Further to Minute FG67 20 February 2019 the Clerk reported on the review:

1. Procedure for the consideration of grant aid applications
2. Risk Assessment
3. Rates of pay and review of employee contract

Research was being carried out into procedures adopted by other bodies for the consideration of grant applications before submitting recommendations to the Committee.

No further changes were proposed to the Risk Assessment procedure at this time.

The model contract jointly recommended by the National Association of Local Councils and the Society of Local Council Clerks was recommended to be used subject to amendments to meet the needs of the post of Clerk to the Council:

Recommended,
That

1. a proposed procedure be submitted to a future meeting of the Committee for the consideration of grant applications;

2. the Risk Assessment document be approved and kept under review;
3. approval be given to a draft contract being prepared based on the model contract following discussion between the Chairman of this Committee and the Clerk on any changes required to reflect the duties of the post.

FG78 General Data Protection Regulations

No matters to report.

FG79 Applications for grant aid

Further to Minute C50 5 September 2018 the Committee gave consideration to the support given to the community event held weekly in the Butterfly Room. The Clerk reported information provided by the Borough Council's Neighbourhood Team on the numbers attending and the activities undertaken. The Committee noted the funding opportunities available to groups for this type of event and that discussions had taken place with those regularly attending on this approach.

The Committee considered an application from St Peters RC Church Lourdes Group for a grant to assist volunteers attending the annual visit to Lourdes.

Recommended

That

1. approval be given to the continued support of the community event until 30 June 2019 whilst further discussions take place;
2. approval be given to a grant of £300 to the St Peters RC Church to assist volunteers in the visit to Lourdes.

FG80 Business raised by Members

No matters to report.

Chairman.....