

MINUTES OF A MEETING OF THE WOOLSTON PARISH COUNCIL HELD AT THE WOOLSTON NEIGHBOURHOOD HUB, HALL ROAD, WOOLSTON ON 22 MARCH 2017

Present: Councillor J Greenslade (Chairman)
Councillors: M Banner, MH Greenslade, A Hill,
D Hill, A McCarthy, D Nowell, M Pearce, S Rydzkowski, P
Wright

Apologies for absence: Councillors M Creaghan, B Maher

**C127 Code of Conduct – declarations of interest
Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**

No declarations were made at the opening of the meeting.

C128 Councillor Banner

The Chairman and members welcomed Councillor Banner on her return to Council business following her recent absence through ill-health.

C129 Apologies for absence

The Council noted that Councillor Creaghan had submitted an apology for absence on the grounds of her attendance at another meeting on Borough Council business.

C130 Minutes of the previous meeting

Resolved,

That the minutes of the meeting held on 15 February 2017 be taken as read and signed as a correct record.

C131 Matters of report from previous minutes

There were no matters to report.

C132 Policing of Woolston – community liaison report

The Council considered a report from the Police on matters relating to the parish:

Woolston

In the past twenty eight days there have been:

Seven reports of anti-social behaviour in the area which is higher than the month before. A number of these have been neighbour disputes, which the police have resolved, along with issues on Longbarn Lane and Woolston Park, which has been a priority area for patrolling. There have been no reports of damage, which was the priority in the area, due to the number of vehicles targeted on Longbarn Lane, so the additional presence has assisted. There have been four burglaries this month, with a male being arrested for one for them. Woolston Grange estate has been targeted recently, with unmarked police vehicles patrolling the area as well as local patrols

There have been seven thefts that are motor vehicle related around the Woolston Grange estate and Manchester Road. Somebody has been arrested for these. Woolston has seen no traffic collisions in the last month.

Resolved,
That the report be noted.

C133 Borough Council business

Borough Councillors A Hill, McCarthy and Wright reported on matters under consideration by the Borough Council relating to the parish and on issues that the Borough Ward members had acted on for residents including:

- The Borough Council had issued a consultation letter to residents living in the vicinity of the junction of Somerset Way with Hillock Lane on the proposal to introduce waiting restrictions in the form of double yellow lines in this area. A formal public notice would be placed in the local press and notices posted on site in the coming months. Councillor McCarthy reported that a date was to be arranged with the Borough Council for a meeting to discuss work to the entrance to Woolston Park as previously agreed;
- The tarmac platform area on land opposite St Peters School on Hillock Lane for bus users had been completed;
- Representations had been received from a number of residents in Gordon Avenue regarding at the lack of consultation on the extension of the car parking area at the special needs school.
- The Borough Council had acted following complaints regarding the damage to the highway and grass verge relating to building work to a house on the junction of Redwood Close/Lawson Close;
- Repairs had been carried out by a housing developer working on the former police houses on Manchester Road following complaints at damage to the highway verge
- Following representations by tenants regarding the new alarm call system being introduced by Golden Gates Housing properties from April 2017 meetings had been held with the tenants to further explain the system which would be in addition to the optional Care Call service. Further discussions were to take place to address the concern of tenants.

C134 Committee reports and recommendations

- Environment and Amenities Committee

Councillor MH Greenslade reported on matters considered at the meeting held on 22 March 2017 and the Council gave consideration to the recommendations made:

Resolved,

That

1. in respect of the Martinscroft Ville Green traffic calming scheme, the letter of objection be not considered because of its receipt after the published closing date and approval be given for the Borough Council to proceed with the scheme as advertised;
2. the report on the development adjacent to the Thelwall Viaduct be noted;
3. it be noted that the specialist contractor for cleaning the Cenotaph had agreed to carry out the cleaning works in the summer period at the quoted cost and that the expected period between each cleaning was two to three years;
4. it be noted that there is no report on the proposed scheme at the entrance to Woolston Park;
5. it be noted that there was no report on the shared use of the car park at Hillock Lane;
6. the report made by the Public Rights of Way Officer be noted;

7. it be noted that the Borough Council planned to complete work to the Weir Lane Play area by the end of May 2017;
8. the progress report on the draft design for a sign to be sited in the highway verge on A57 Manchester Road be noted;
9. it be noted that an independent inspection had been carried out of all plots at the allotment site and action was being taken in respect of a small number of plots;
10. the report relating to the New Cut Heritage and Ecology Trail Group relating to issues in Woolston be noted;
11. it be noted that consideration had been referred to the Finance and General Committee in respect of the identification of schemes to be included as earmarked reserves.

- **Finance and General Committee**

Councillor McCarthy reported on matters considered at the meeting held on 22 March 2017 and the Council gave consideration to the recommendations made:

Resolved,

That

1. the report on progress in the development of public use of the Butterfly Centre be noted;
2. the Management Accounts for the quarterly period ending 31 December 2016 be accepted;
3. the interim report of the internal auditor be accepted and the recommendations implemented;
4. approval be given to the following as earmarked reserves:
 - a. £15000 Development of the Hillock Lane Play Area
 - b. £8000 Maintenance of trees
 - c. £5200 Contribution to development of the Weir Lane Play Area
 - d. £5000 Engagement with and supporting the community
5. approval be given to the following applications for grant aid in the amount stated:
 - a. North West Air Ambulance Service £50;
 - b. New Cut Heritage and Ecology Trail Group – contribution to insurance for volunteer workers £50.
6. the report on the development of the website be noted;
7. the following procedures and documents be approved:
 - a. Financial Regulations, subject to further review when the audit regime changes;
 - b. Standing Orders; as amended to recognise the revised audit procedures being introduced;
 - c. Risk Assessment, as updated to include the required controls relating to the Transparency Code;
 - d. Fixed Asset Register;
8. the interim report of the internal auditor be accepted and the recommendations be implemented;
9. approval be given to insurance arrangements following a review with the council's insurers;
10. the rates of pay and review of employee contract be referred to the Chairman of the Finance and General Committee with a view to bringing recommendations to the Committee;
11. the following procedures and documents be referred for review at a future meeting of the Finance and General Committee:
 - a. Complaints Procedure;
 - b. Code of Conduct;

- c. Procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998;
- d. Procedure for dealing with the press/media.

C135 Reports from members appointed to local bodies

The Council received reports from members who were appointed by the Council or other organisations on local bodies including:

- East Warrington Neighbourhood Board – Councillor MH Greenslade reported that the next meeting of the Board was to be held on 29 March 2017. A report was to be submitted to the Executive Board of the Borough Council following a review of the Boards.
- New Cut Heritage and Ecology Trail Group – Councillor J Greenslade reported on details of the work being carried out and other events supplied by the Group that had been issued to all members. The next meeting of the Group was to be held on 27 March 2017.
- Friends of Woolston of Woolston Park – Councillor MH Greenslade reported on the work of the Group and the activities planned for the park:
 - At the volunteer day on 1 March 2017 the Group had been presented with a cheque for £100 from a resident in support of the work carried out by the Group having seen the work of the volunteers.
 - A litter pick was planned for 10am on 19 April 2017 in advance of the Eggstravaganza event on 20 April.
 - Work was progressing on the Woolston Show.
- Public Rights of Way Forum – the next meeting was to be held on 13 April 2017. Councillor Nowell reported that the closure order on path 27 (M6 motorway to Rixton) was to end in December 2017 unless the works were completed or the order extended. It was agreed that support be given to the re-opening of the path.
- Police and Crime Commissioner liaison meeting – Councillor J Greenslade reported that the next meeting was to be held on 25 April 2017.

C136 – Consultation and information **– Public Space Protection Order (PSPO) for Warrington**

The Council noted that the Borough Council was consulting on a proposed PSPO for Warrington. This would allow the Council to introduce a range of measures to address anti-social behaviour issues (which can be linked to the use of alcohol) and help improve public spaces in this area. The closing date for comments was 30 April 2017.

– Member Briefing – Awareness training gypsy/traveller

The Council noted an email from the Borough Council regarding an event to be held on 29 March 2017 that parish council representatives were able to attend.

– Neighbourhoods in Warrington

The Council noted the contents of the Neighbourhood Bulletin for January/February 2017 from the Borough Council.

– East Area events

The Council noted an email from the East Area Community Project Worker on events planned for the East area.

C137 Planning Applications and decisions

The Council gave consideration to the following planning applications submitted for comment by the Borough Council:

2017/30035 – Co-op Supermarket 4 Holes Lane – remove existing ATM, remove goods in door in rear yard and replace with a metal security door, hatch area in front of gates to yard to prevent unauthorised parking, new mechanical plant and attenuation in the yard.

Mercedes Benz, Juniper Lane – advertisement – proposed 1 x free standing Smart Pylon sign and 1 x Smart flagpole.

54 Dam Lane – advertisement – proposed fascia signs and window graphics.

Resolved,

That no objections or representations be made in respect of the above applications.

C138 Business raised by Members

There was no business raised.

C139 Payment of Accounts

Resolved,

That approval be given to the following payments:

Cheque No	Date expenditure incurred	Payee	VAT not recoverable	Amount	Purpose	S137
DD	12/4/16	British Telecom	0.00	84.48	Broadband	
DD	12/1/17	British Telecom	0.00	40.32	Broadband	
4243	22/3/17	LiveWire CIC	0.00	33.60	Room hire February 2017	
4244	22/3/17	Zurich Municipal	0.00	1185.37	Insurance premium 2017-18	
4245	22/3/17	Intouchcrm	0.00	360.00	Hosting, user licences and support 2017-18	
4246	22/3/17	Battery Lane Allotment Association	0.00	166.76	Grant contribution for communal work.	Yes
4247	22/3/17	HM Revenue and Customs (Clerk)	0.00	268.60	PAYE months 10 - 12	
4248	22/3/17	Employee 1	0.00	358.18	M 12 March	
4249	22/3/17	British Telecom (Clerk)	0.00	146.92	Phone service	
4250	22/3/17	Office Outlet (Clerk)	0.00	109.93	Printing and	

					stationery	
4251	22/3/17	Cheshire Association of Local Councils	0.00	1306.50	Affiliation fee 2015-16	
4252	22/3/17	Friends of Woolston Park	0.00	1000.00	Equipment for maintenance work	Yes
4253	22/3/17	New Cut Heritage and Ecology Trail Group	0.00	50.00	Grant insurance	Yes
4254	22/3/17	North West Air Ambulance Service	0.00	50.00	Grant	Yes

Chairman.....