

**MINUTES OF THE MEETING OF THE WOOLSTON PARISH COUNCIL HELD AT THE WOOLSTON NEIGHBOURHOOD HUB, HALL ROAD, WOOLSTON ON 13 SEPTEMBER 2017**

**Present:** Councillor M Banner (Chairman)  
Councillors: B Maher, A McCarthy, D Nowell, M Pearce, S Rydzkowski

**Apologies for absence:** Councillor A Hill, D Hill, M Creaghan, J Greenslade, MH Greenslade, P Wright

**C49 Apologies for absence**

Apologies for absence were noted from Councillors J Greenslade, MH Greenslade and D Hill who were away on holiday and P Wright through ill-health.

**C50 Code of Conduct – declarations of interest  
Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**

No declarations were made at the opening of the meeting.

**C51 Minutes of the previous meeting**

Resolved,

That the minutes of the meeting held on 26 July 2017 be taken as read and signed as a correct record subject to the amendment to minute C40 Borough Council business by the deletion of the present sentence and its replacement to read “Enforcement Officers had given notice to persons to move from land on A57 Manchester Road adjacent to the roundabout on the eastern side of the M6 motorway”.

**C52 Matters of report from previous minutes**

There were no matters to report.

**C53 Environment Agency – consultation on lock scheme at Weir Lane**

The Council gave consideration to consultation by the Environment Agency on the provision of less formal seating as part of the reinstatement plans for the New Cut Lock area. Residents attended the meeting and were invited to address the Council and informed the meeting of the objections that they had submitted to the Environment Agency on the proposed scheme.

The Council, having given consideration to the proposed scheme and the objections reported by residents:

Resolved,

That

1. the previous decisions of the Council to support the residents in their objection to the provision of seating as part of the scheme be reaffirmed;
2. the Environment Agency be asked to support the provision of seating adjacent to the New Cut Canal towpath alongside the public open spaces.

**C54 Presentation on the work of the Environmental Crime Unit**

The Investigations and Enforcement Manager of the Borough Council’s Environmental Crime Unit attended the meeting and gave an overview of the work of the Unit. Details were provided

of the Environmental Crime statistics relating to dog fouling, abandoned vehicles and waste that indicated an increase in all areas.

In order to take formal action relating to waste (eg fly tipping) officers needed intelligence from the complainant leading officers to the person(s) responsible and/or information within the waste to identify who it belonged to. In respect of dog fouling officers required a description of the person/dog/route walked/time of day to allow action to be taken. Reports should be submitted to [www.warrington.gov.uk/report](http://www.warrington.gov.uk/report) or to the Council's Contact Centre (01925 443322) to allow the complaint to be recorded. The Unit aimed to move from reactive to proactive investigations to make the most efficient use of staff and other resources:

Resolved,

That the details provided be noted and the Investigations and Enforcement Manager be thanked for her presentation.

### **C55 Policing of Woolston – community liaison report**

The Council received a report from the Police Community Support Officer on the policing of Woolston as set out below for August and September (part):

There had been 8 incidents reported of Anti-Social Behaviour. These were not isolated to any specific area in Woolston and ranged from knock and run to youths hanging around the shops at Dam Lane.

4 incidents of criminal damage had been reported.

1 incident of theft from a vehicle had been reported. No detections as yet.

2 incidents of burglary had been reported at business premises on the Grange Employment Area.

13 traffic incidents had been reported. A variety of traffic offences had taken place across the Woolston area. 1 vehicle had been seized for no insurance and 1 vehicle used for use in crime had been seized.

### **C56 Borough Council business**

Borough Councillor McCarthy reported on matters under consideration by the Borough Council relating to the parish and on issues that the Borough Ward members had acted on for residents including:

- Details of highway works planned in Woolston had been provided. Officers had previously been asked to give priority to Longbarn Lane and representations had been made to support this request. It was hoped that these works would be carried out from April 2018.
- Public notice had been given of the proposed no waiting restrictions in Somerset Way on the length adjacent to and along the entrance road to Woolston Park. Further consideration was to be given to the protection of the grass verge from parking when the restrictions were in place.
- A scheme was proposed at Parksway shops to provide chevron parking by the removal of the paved island adjacent to the footpath. The scheme had not yet been prioritised.
- A report had been made to officers on an advertising sign on the A57 Manchester Road relating to car repair premises on Centre 21. The sign was considered to block sight lines.
- Minor repairs to the highway had been carried out following a report made to officers of the poor road surface on A57 Manchester Road (eastbound) near to the junction with Holes Lane.

## **C57 Committee reports and recommendations**

### **- Environment and Amenities Committee**

Councillor McCarthy reported on matters considered at the meeting held on 13 September 2017 and the Council gave consideration to the recommendations made:

Resolved,

That

1. the report on activity at the development adjacent to the Thelwall Viaduct be noted;
2. the report from the Parish Path Warden be noted;
3. the Clerk circulate a form to all members for consideration at the October meeting of the Committee to assist in the development of a scheme for the Hillock Lane Amenity Area;
4. costings be obtained for a height barrier and lockable bollards to improve the security of the Hillock Lane Amenity Area car park entrance and the Clerk consult with the Chairman of the Finance and General Committee in the event of urgent action being required;
5. the revised draft design for the "Old Billy" scheme highway sign be considered at the October meeting of the Committee;
6. approval be given to consideration at the next meeting of the Committee of the action to be taken following a request made for the Council to consider extenuating circumstances relating to the condition of a plot;
7. the report on work carried out by the Borough Council to maintain the surface of Battery Lane be noted and the issue of the maintenance of the track raised by the Allotment Association be considered at the liaison meeting with the Council to be arranged by the Clerk;
8. the report on the work of the New Cut Heritage and Ecology Trail Group be noted.

### **- Finance and General Committee**

Councillor McCarthy reported on matters considered at the meeting held on 13 September 2017 and the Council gave consideration to the recommendations made:

Resolved,

That

1. approval be given to the Clerk submitting a draft policy relating to social media at the October meeting of the Committee;
2. approval be given to further consideration being given by the Committee to assistance with the provision of the defibrillator at St Peters RC Church when further information is received.

## **C58 Reports from members appointed to local bodies**

The Council received reports from members who were appointed by the Council or other organisations on local bodies including:

- New Cut Heritage and Ecology Trail Group – the Council noted that the group was to attend local events to promote its work. The next meeting was to be held on 25 September 2017.
- Friends of Woolston Park – Councillor Pearce reported on the work of the group. The last few weeks were mainly in planning and preparing for the Woolston Show. In just 4 days from 1 to 4 September, the Friends and volunteers had clocked up 230 hours between them. Councillor Mary Greenslade had worked endlessly at home and at meetings doing lots of research, sorting out and planning for the Show for its 40<sup>th</sup> anniversary. Coming up with scripts, music, photos, anything and everything she could think of that happened in 1977. The Friends and volunteers all did a brilliant job to make the Show a success. This

year there were more volunteers and their help was much appreciated. A debrief meeting was to be held on 22 September.

Councillor Jim Greenslade had announced the opening of the Show and the Chairman, Councillor Maureen Banner had given a lovely opening ceremony to start the Show. The Chairman had also congratulated and presented the Friends secretary, Maureen Chatburn, with a special Unsung Heroes Award for people who work tirelessly to make things better in their local area.

The weather wasn't too good on Show day so it was rather a slow start. It did build up as the day went by. Perhaps some people missed the Horticultural show and the arts and crafts that are generally at local shows. Sid Bowfin the violinist and the Ukulele band performances went down very well in the marquee. Also in the marquee was the art exhibition by the school children. There was lots to see including archery, land train, falconry display, live music, dog show, face painting, Ukulele Band, a violinist, lots of stalls, cakes galore and most of the usual activities too many to mention. Most people appeared to be enjoying themselves at the Show, especially the children. Many thanks to the Friends and volunteers for all their hard work, they can be proud.

There had been incidents of fly tipping in the park recently. The Friends Vice Chair was in the park the day the rubbish bins loaned by the Council for the Show were collected. A request was made for rubbish including wood, fence panels, concrete fence posts, stone, paving flags, bricks and tiles to be removed and all were taken away. There had been further incidents of fly tipping.

The Friends had been given a donation of £250 from the owner of a local company who had been shown photographs of litter left in the park and on the road by contractors. The company had undertaken to arrange for all the litter to be cleared 3 times daily until the work was completed. All the equipment purchased from the grant from the Parish Council for the heavy duty strimmer and associated safety equipment had been purchased and training completed. The equipment was in regular use around the park as can be seen along the bridle path and many other areas around the park. Photographs were on the Friends Facebook site.

Details were submitted of the Friends group provisional income and expenditure for the 2017 Show:

Resolved,  
That

1. Councillor Pearce be thanked for her report and the Friends group be congratulated on their work for the Show and throughout the year;
  2. approval be given to the payment of the grant to the group for the Show subject to a formal request for payment from the group.
- Public Rights of Way Forum – the next meeting of the Forum was to be held on 7 December 2017.
  - Other bodies – no reports.

### **C59 Local Plan – Preferred Development Option**

Further to minute C43 26 July 2017, the Council gave further consideration to a response to be made to the Borough Council consultation on the Local Plan – Preferred Development Plan:

Resolved,

That no comments be made having regard to the report made to the previous meeting of the Council.

**C60 Correspondence – consultation and information**  
**- East Neighbourhood News**

The Council noted the East Neighbourhood News bulletin issued in July by the East Area and West Community Project Worker.

**- Parish Council Liaison meeting**

The Council noted that the Borough Council was to hold a liaison meeting with parish councils on 9 November 2017.

**C61 Planning applications and decisions**

The Council gave consideration to the following planning applications submitted for comment by the Borough Council:

2017/31152 – 43 Hardwick Grange – full planning proposed extension to replace existing storage canopy to house furnace.

2017/31136 - 14 Kingsland Grange – full planning – proposed extension to and re-cladding of existing industrial unit for B1, B2 and B8 use including raising of the existing roof and changes to the external parking, yard and landscape areas.

Resolved,

That no objections or representations be made in respect of the above applications.

**C62 Business raised by Members**

No business raised.

**C63 Payment of Accounts**

Resolved,

That approval be given to the following payments:

<b>Cheque No</b>	<b>Date expenditure incurred</b>	<b>Payee</b>	<b>VAT not recoverable</b>	<b>Amount</b>	<b>Purpose</b>	<b>£137</b>
DD	13/9/17	British Telecom plc	0.00	52.80	Broadband service 4828	
4275	31/8/17	Employee 1	0.00	358.38	Month 5 August 2017	
4276	13/9/17	British Telecom plc (Clerk)	0.00	253.84	Telephone service 9481	
4277	13/9//17	Royal Mail Group Ltd	0.00	318.00	PO Box delivery annual fee	
4278	13/9/17	Water Plus Ltd (Clerk)	0.00	301.46	Allotment meter charge 9 May to 8 August 2017	
4279	13/9/17	Warrington Borough Council	0.00	335.97	Election May 2016 charges instalment	

4280	13/9/17	LiveWire CIC	0.00	33.60	Meeting room hire July 2017	
4281	13/9/17	Warrington Borough Council	0.00	420.00	Maintenance Hillock Lane amenity area	
4282	13/9/17	Office Outlet (Clerk)	0.00	28.49	Printing and stationery	
4283	13/9/17	Adobe Systems Ltd (Clerk)	0.00	181.10	Acrobat Pro DC annual subscription	
4284	13/9/17	Employee 1	0.00	358.18	Month 6 September 2017	
4285	13/9/17	HM Revenue and Customs (Clerk)	0.00	268.60	PAYE July to September 2017	
4286	13/9/17	Councillor M Banner	0.00	500.00	Chairman's allowance 2017-18	
4287	13/9/17	Friends of Woolston Park	0.00	3000.00	Grant Woolston Show 2017	Yes

Chairman.....