

# WOOLSTON PARISH COUNCIL

To	Members of Woolston Parish Council	Date	18 March 2021
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## WOOLSTON PARISH COUNCIL TUESDAY 23 MARCH 2021 AT 7.00PM

**Venue – this meeting will take place remotely in accordance with the Coronavirus Act 2020**

*Members of the public can access this meeting by following the link to the conference call system:*

*Dial: 0333 0164 757*

*Room number: 89842662#*

*Guest pin: 2204#*

## AGENDA

### Part 1

Items during the consideration of which the meeting is expected to be open to members of the public (including the press) subject to any statutory right of exclusion.

1. **Code of Conduct - declarations of interest**

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each Member to decide.

2. **Apologies for absence**

To receive any apologies for absence from members.

3. **Minutes of the previous meeting**

To confirm as a correct record the minutes of the meeting held on 17 February 2021. The minutes, as approved, to be signed by the Chairman at the next physical meeting (enclosed).

4. **Matters of report from previous minutes**

To receive any progress reports.

5. **Policing of Woolston – community liaison report**

To consider the monthly report from the Police and determine any action.

**6. Borough Council business**

Borough Ward Councillors to report.

**7. Committee matters**

To determine matters relating to the undermentioned committees:

**Environment and Amenities Committee**

- a) Woolston Playing Fields and Hillock Lane Amenity Area – application for siting of storage equipment – progress report.
- b) Hydropol scheme, Weir Lane – update.
- c) Woolston New Cut Canal – “Old Billy” Heritage walk.
- d) Weir Lane – representations made to the Borough Council for additional street lighting.
- e) Battery Lane Allotment Association – repairs to surface of communal paths.

**Finance and General Committee**

- a) Conduct of council meetings and business during the period of the Coronavirus pandemic.
- b) Local Council elections 6 May 2021 – guidance from the Local Government Association to councils on the pre-election period.
- c) Annual review of procedures and documents  
Clerk to report on review of the following procedures and documents and to recommend any changes to the Council:
  - a. Financial Regulations.
  - b. Standing Orders
  - c. Risk assessment
  - d. Review of adequacy of insurance arrangements
  - e. Fixed asset register
  - f. Complaints procedure
  - g. Procedure for handling requests made under the Freedom of Information Act 2000 and the General Data Protection Regulations
  - h. Procedure for dealing with the press/media
  - i. The Code of Conduct
  - j. Rates of pay and review of employee contract.
  - k. Retention of documents and combined data protection and security policy.
- d) Road safety schemes – (1) speed monitoring sign; (2) introduction of 20mph speed restrictions.
- e) Applications for grant aid.
- f) Recognition of service.

**8. Reports from members appointed to local bodies**

To receive any reports from members on the business of the following outside bodies:

1. New Cut Heritage and Ecology Trail Group
2. Friends of Woolston Park
3. Public Rights of Way Forum

**9. Correspondence – consultation and information**

Clerk to report.

**10. Planning applications and result of appeals**

To consider:

1. relevant planning applications and appeals submitted for comment by the Borough Council and to confirm any comments submitted since the last meeting of the Council.
2. result of any planning appeals.

**11. Business raised by Council Members**

To consider items raised by Members of the Council.

**12. Date of next meeting**

To agree the date of the next meeting.

**13. Accounts**

To approve the payment of accounts.

**Part 2**

Items of a confidential nature of business to be transacted or for some other special reasons stated in the resolution during which it is likely that the meeting will not be open to the public and press in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

Nil.