

# WOOLSTON PARISH COUNCIL

To Members of the Finance and General  
Committee

Date 15 March 2019

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## FINANCE AND GENERAL COMMITTEE

**WEDNESDAY 20 MARCH 2019 AT 7.00PM (or at the rising of the Environment  
and Amenities Committee whichever is the later)**

**WOOLSTON NEIGHBOURHOOD HUB, HALL ROAD  
TRAINING ROOM**

### AGENDA

#### Part 1

Items during the consideration of which the meeting is expected to be open to members of the public (including the press) subject to any statutory right of exclusion.

**1 Code of Conduct - declarations of interest  
Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each Member to decide.

**2. Apologies for absence**

To report the submission of any apologies for absence from members.

**3. Minutes of the previous meeting**

To confirm as a correct record the minutes of the meeting held on 20 February 2019 (enclosed).

**4. Matters of report from previous minutes**

To receive any progress reports.

**5. Annual review of procedures and documents**

Clerk to report on review of the following procedures and documents and to recommend any changes to the Council:

1. Procedure for the consideration of grant aid applications
2. Risk assessment
3. Rates of pay and review of employee contract.

6. **General Data Protection Regulations**

To consider any further action required in relation to the introduction of the General Data Protection Regulations and related legislation.

7. **Development of website**

Clerk to report on development of the website.

8. **Applications for grant aid**

1. To consider applications for grant aid.
2. To consider the continuation of support to the meeting group held in the Butterfly Room.

9. **Business raised by Members**

To consider items raised by Members of the Council.

**Part 2**

Items of a “confidential or other special nature” during which it is likely that the meeting will not be open to the public and press as there would be a disclosure of exempt information as defined in Section 100I of the Local Government Act 1972 - NIL