

To Members of Woolston Parish Council  
and Borough Ward Councillors

Date 23 October 2025  
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**WOOLSTON PARISH COUNCIL**  
**7:00PM TUESDAY 28 OCTOBER 2025**  
**CHURCH OF THE ASCENSION, WARREN LANE**

**AGENDA**

**Part 1**

Items during the consideration of which the meeting is expected to be open to members of the public (including the press) subject to any statutory right of exclusion.

**1. Chairman's opening remarks**

Chairman to report.

**2. Code of Conduct - declarations of interest**  
**Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**

Members are invited to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda as required by the Council's Code of Conduct for Members and by the Localism Act 2011 no later than when the item is reached. Declarations are a personal matter for each Member to decide.

**3. Apologies for absence**

To receive any apologies for absence from members.

**4. Minutes of the previous meeting**

To confirm as a correct record the minutes of the meeting held on 16 September 2025 (enclosed).

**5. Co-option of members**

To interview applicants who responded to the public notice to fill vacancies for members of the Council.

**6. Matters of report from previous minutes**

To receive any progress reports.

**7. Policing of Woolston**

To consider the monthly report from the Police and determine any action.

## **8. Borough Council business**

8.1. Borough Ward Councillors H Cooksey, L Sheridan and R Tynan to report.

8.2. Matters raised with the Borough Council:

1. Borough Council review of road safety on Holes Lane, Hillock Lane and Gig Lane – Councillor Tynan to report.
2. A57 Manchester Road – response from the Borough Council on the provision of a pedestrian island to the west of Weir Lane.
3. Temporary closure of Woolston Neighbourhood Hub for repair works.

## **9. Committee matters**

### **Environment and Amenities Committee**

1. Parish Path Warden scheme - report on the condition of paths.
2. Ranger Cabin, Woolston Park – repair works.
3. Provision of Christmas tree 2025.
4. Woolston Playing Fields – proposed improvement scheme.
5. Battery Lane Allotment Site – management matters.

### **Finance and General Committee**

1. Banking arrangements – operation of online facilities.
2. Adoption of revised model Standing Orders and Financial Regulations.
3. External Auditors Report 2024-25.
4. Review of calendar and venue for Council meetings 2025-26.
5. Annual service of Remembrance Sunday 9 November 2025.
6. Applications for grant aid:
  - 6.1 Friends of Woolston Park Group;
  - 6.2 To consider other applications received.
7. Parish council initiative - liaison with local schools – progress report.
8. Communications with the Council – review of procedures.

## **10. Reports from members appointed to local bodies**

To receive any reports from members on the business of the following local bodies:

1. New Cut Heritage and Ecology Trail Group – Councillor Rydzkowski.
2. Friends of Woolston Park – Councillor Klein.
3. Public Rights of Way Forum – Councillor Nowell.

## **11. Correspondence – consultation and information**

Clerk to report.

## **12. Planning Applications and appeals**

Relevant planning applications and appeals submitted for comment by the Borough Council and to confirm any comments submitted since the last meeting of the Council and the result of any planning appeals.

## **13. Business raised by Council Members**

To consider items raised by Members of the Council.

#### **14. Accounts**

To approve the payment of accounts.

#### **15. Date and venue of next ordinary meeting**

To agree the date and venue of the next ordinary meeting of the Council.

#### **Part 2**

Items of a confidential nature of business to be transacted or for some other special reasons stated in the resolution during which it is likely that the meeting will not be open to the public and press in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960 – NIL.