

## **MINUTES OF A MEETING OF THE WOOLSTON PARISH COUNCIL HELD AT THE WOOLSTON NEIGHBOURHOOD HUB, HALL ROAD, WOOLSTON ON 28 MAY 2024**

**Present:** Councillor R Tynan (Chairman)  
Councillors: M Banner, H Klein, D Nowell, S Rydzkowski, L Sheridan,  
PS Smith

### **C22 Chairman's remarks**

The Chairman welcomed members to the meeting.

### **C23 Code of Conduct – declarations of interest Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**

There were no declarations of interest.

### **C24 Apologies for absence**

The Council noted an apology for absence from Borough Councillor Cooksey.

### **C25 Minutes of the previous meeting**

Resolved,

That the minutes of the meeting held on 16 May 2024 be taken as read and signed as a correct record.

### **C26 Co-option of members to fill vacancies in the East and West Wards - responses from (1) Borough Ward Councillors and (2) former members**

The Clerk reported that Borough Councillor Sheridan had accepted the invitation to be considered for co-option to the Council. Councillor Cooksey had to decline the invitation having consulted officers of the Borough Council on the statutory requirements for eligibility to be a member. Former members of the Council, Mrs M Banner and Mr D Nowell had accepted the invitation. Other former members had declined the offer on grounds of ill health. The Council having considered the report:

Resolved,

That Mrs M Banner, Mr D Nowell and Mr L Sheridan be co-opted as members for the West Ward.

*(The Declaration of Acceptance of Office was completed by each person and the three named members joined the meeting. Councillor PS Smith then left the meeting).*

### **- filling of remaining vacancies – approval of procedure**

The Council considered the procedure to be followed to fill the remaining three vacancies for the East Ward and two vacancies for the West Ward by co-option having regard to advice from the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC). The Clerk reported that a number of expressions of interest had been received, and it was

Resolved,

That

1. public notice be given of the co-option of members;

2. a copy of the notice be sent to those have expressed an interest in being co-opted;
3. a form be prepared for applicants to complete based on the SLCC model having regard to the comments made by members.

**C27 Matters of report from previous minutes**

**- review of representation on or work with external bodies and arrangements for reporting back to the Council and appointment of representatives (Minute C11)**

Councillor Klein expressed an interest in being appointed as a representative to the Friends of Woolston Park group and it was noted that Councillor Nowell had previously been the representative to the Public Rights of Way Forum:

Resolved,  
That approval be given to the appointments for 2024-25.

**- changes to the Borough Council's constitution – Development Management Committee (Minute C17)**

The Council gave consideration to the revised procedure for the submission of views on supporting or objecting to a proposal along with relevant planning reasons within 21 days for it to trigger a call-in:

Resolved,  
That representations be made to the Borough Council objecting to the changes introduced.

**C28 Accounts**

No payments to approve.

**C29 Date of next meeting**

The Council considered the day and time of the next meeting to include matters relating to the co-option of members:

Resolved,  
That the next meeting be held at 7.00pm on Tuesday 25 June 2024.

Chairman.....