

MINUTES OF A MEETING OF THE WOOLSTON PARISH COUNCIL HELD AT THE WOOLSTON NEIGHBOURHOOD HUB, HALL ROAD, WOOLSTON ON 25 JUNE 2025

Present: Councillor R Tynan (Chairman)
Councillors: M Banner, H Klein, D Nowell, S Rydzkowski, L Sheridan,
D Warren, C Wilcock

C22 Chairman's remarks

The Chairman welcomed members to the meeting. The Council gave consideration to the order of business given the attendance of the Police representative and an applicant who had requested to make a presentation on a current planning application:

Resolved,

That approval be given to these items being brought forward for consideration.

C23 Code of Conduct – declarations of interest

Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

There were no declarations of interest.

C24 Apologies for absence

The Council noted an apologies for absence from Councillors Kilgannon and Rushby.

C25 Minutes of the previous meeting

Resolved,

That the minutes of the meeting held on 13 May 2025 be taken as read and signed as a correct record.

C26 Policing of Woolston

PCSO Roberts attended the meeting and reported on the monthly reports for May and June 2025.

The following issues were raised by members:

- A request for parking restrictions – this was a matter for the Borough Council.
- Use of electric and hybrid bikes on public footpaths including the canal towpath and other highways causing hazard to other users – the public were advised to make a report using the hotline number listed in the monthly report. A special team of officers responded to incidents. Video evidence, including that from dashcam systems, helped the Police to investigate incidents.
- Report of rough sleeping in a tent in Woolston Park – Police were working with the Borough Council on this matter.
- Request for update on report in the local media of an incident on the New Cut Trail – no information to report.

Resolved,

That the report be noted and PCSO Roberts be thanked for her attendance.

(Please see appendix for a copy of the reports).

C27 Planning Application no. 2025/00614/FUL, land south of Bridge Road

The Council considered planning application no. 2025/00614/FUL submitted for comment by the Borough Council. The proposal was for two industrial units use class B2, new vehicular access/egress, car parking and associated works, together with proposed new public footpath.

The date set by the Borough Council for the submission of an objection or comments was 24 June 2025. The following objection had been made and was submitted to the Council for consideration to confirm, amend or withdraw in accordance with the procedure for dealing with applications before the next Council meeting.

The Council objects to Planning Application 2025/00614 on highway grounds and requests that the application be determined by the Development Management Committee. A representative of the Council will attend the meeting.

The site is to be accessed from Bridge Lane, an unadopted highway, creating an access/egress for heavy goods vehicles to a designated public right of way. Bridge Lane is not subject to a 20MPH speed restriction.

The hazard to pedestrians and cyclists on the New Cut Heritage and Ecology Trail resulting from the method for controlling use of the proposed new access from Bridge Road is also questioned.

At the time of submission, no comments had been published from officers on the website relating to highway issues.

The Clerk reported that a request had been received from the applicant by email on the day of the meeting to make a presentation to the Council having regard to the Council's submission published on the Borough Council's website.

The Council received a presentation from the applicant, Mr Foden, giving an explanation of details submitted with the application relating to:

- 1.Public safety (Bridge Lane)
- 2 Landscaping
- 3.Traffic (Bridge Lane/Rd)
- 4.Possible low level lighting
- 5.Signage Footpath and both roads
- 6.Entry-exit to the (footpath) wildlife corridor

Mr. Foden answered questions from members on aspects of the application.

The Council noted that no information had been published by the Borough Council on officer comments relating to highway issues:

Resolved

That

1. Mr. Foden be thanked for his presentation and for answering questions put by members;
2. the submission made to the Borough Council be confirmed;
3. confirmation be sought from the Borough Council that issues relating to the use of public rights of way have been considered;
4. further consideration be given at the next meeting having regard to any new information published on the Borough Council's website. This is in the expectation that the comments of the Borough Council's highway officers will be known on this aspect of the application.

C28 Co-option of members

Further to Minute C11 - 13 May 2025 the Clerk reported that one application had been received and the applicant had completed the form approved by the Council to provide details in support of the application for co-option. This included a signed declaration that the legal qualifications for becoming a parish councillor had been met.

The Council then invited Mr. D Warren to speak in support of his application and to answer questions from members, and it was

Resolved,

That

1. Mr. DG Warren be co-opted to the Council;
2. notice be given of the two remaining vacancies and applicants be invited to attend the next meeting of the Council.

(The Declaration of Acceptance of Office was completed and Councillor Warren joined the meeting).

C29 Matters of report from previous minutes

There were no matters arising.

C30 Borough Council business

The Council received reports from Borough Councillors on matters under consideration by the Borough Council relating to the parish and on issues that they had acted on for residents since the last meeting and other issues relating to responsibilities of the Borough Council. (The Council noted that the reports related to the parish council area and not to the wider area of the Rixton and Woolston Borough Ward unless there was an issue of interest to Woolston).

1 Reports from Borough Councillors

Councillor Sheridan – the Borough Council had agreed to the use of S106 funding related to a development at Padgate to improve sports facilities in Woolston. It was suggested that the developer be invited to make a presentation on the scheme to the Council.

Councillor Tynan – no items to report.

2 Matters raised with the Borough Council

- Borough Council review of road safety on Holes Lane, Hillock Lane and Gig Lane – no further information to report.
- A57 Manchester Road – construction of a new pedestrian island on Manchester Road just to the west of the junction with Weir Lane (Minute C137 – 25 February 2025). Councillor Sheridan reported that he had requested the officers to remove the tactile surface from the dropped crossings on A57 Manchester Road on the grounds of road safety. These indicated a crossing point for persons with disabilities and the proposed improvements had not been implemented.

Resolved,

That

- (1) the reports be noted;
- (2) approval be given to arrangements being made for a presentation on the proposed sports facilities improvements.

C31 Committee matters

The Council considered matters relating to the undermentioned committees:

(1) Environment and Amenities Committee

1. Parish Path Warden scheme **– condition report**

Councillor Nowell reported on inspections made of public footpaths and on the proposed frequency during the year.

- Giant hogweed had been identified and reported to the Borough Council.
- Moss Brow path – path overgrown and no information on proposed diversion of the path from the Borough Council:

Resolved,

That the report be accepted.

– Peak and Northern Footpath Society

The Council noted a report from Councillor Nowell on his attendance at the Annual General Meeting of the Society held at Stockport on Saturday 17 May 2025.

2. Ranger Cabin, Woolston Park

The Council noted that there was no information to report on repairs to the Ranger Cabin.

3. Battery Lane Allotment Site – management matters

The Council noted that monthly inspections were being carried out with a representative of the Association.

(2) Finance and General Committee

1. Notice of Vacancy – East Ward

The Clerk reported that the Borough Council had been informed of the resignation of Councillor J Hunter and public notice had been given of the casual vacancy following the procedures adopted by the Borough Council for parish councils in the Borough. The closing date for an election to be requested was 19 June 2025 and the Borough Council had notified the Council that no request had been made and was therefore responsible for the filling of the vacancy by co-option:

Resolved,

That the report be noted and notice of the vacancy be given.

2. Banking arrangements – change to community account

The Clerk reported that National Westminster Bank had notified the Council of the facility to upgrade the present current account to allow online access at no additional cost.

Consideration was given to the provision of full online access:

Resolved,

That approval be given to moving to an account at the bank that provides full online access facilities.

3. Accounts 2024-25

The Council considered: (a) the accounts for January to March 2025; (b) the accounts for the year 2024-25:

Resolved,

That the accounts be accepted.

4. Audit of Accounts 2024-25

The Council considered: (a) the report of the internal auditor on the accounts for 2024-25; (b) the Annual Internal Audit report 2024-25 and (1) the Annual Governance Statements for 2024-25 and (2) the Accounting Statements for 2024-25:

Resolved,

That

1. the report and recommendations of the internal auditor on the accounts for 2024-25 be accepted, including the statement of accounts;
2. the Annual Internal Audit Report 2024-25 be accepted;
3. approval be given to (a) the Annual Governance Statements and (b) the Accounting Statements for 2024-25.

5. Applications for grant aid **- Friends of Woolston Park Group**

The Clerk reported a request from the FoWP group for the payment of the grant to allow repair works to the Ranger Cabin that had been approved by the Borough Council for the group to carry out. This related to funding set aside that was included in the budgets for 2023-24 and 2024-25:

Resolved,

That approval be given to the payment of £1,000 for repair works to the Ranger Cabin.

- New Cut Heritage and Ecology Trail Group

The Clerk reported a request from NCH&E Trail Group for the payment of the grant to replace maintenance equipment to be used along the length of the New Cut trail, including the length between Woolston Lock and New Cut Lane:

Resolved,

That the comments of the Borough Council be requested on the application relating to maintenance works on the public rights of way.

6. Remembrance Sunday 2025 – event planning

The Clerk reported on the arrangements for the annual Remembrance Sunday event to be held at Martinscroft Green. It was expected that an Event Plan would have to be submitted to the Borough Council and that the Church of the Ascension would again lead the service on behalf of all faiths:

Resolved,
That approval be given to the organisation of the event.

C32 Reports from members appointed to local bodies

The Council received reports from members who were appointed by the Council or other organisations on local bodies including:

New Cut Heritage and Ecology Trail Group – Councillor Rydzkowski. No meeting held.

Information was published by the group on their website.

Friends of Woolston Park group - Councillor Klein reported that the Chairman of the FoWP group had provided a report on work undertaken by the group. *(Please see Appendix)*.

Public Rights of Way Forum – Councillor Nowell. No meeting held.

Resolved,
That the reports be noted.

C33 Correspondence – consultation and information **– Street Trading Policy**

The Council noted the Borough Council had commenced consultation on a revised Street Trading Policy. Any comments were to be submitted by 25 July 2025.

– Cheshire and Warrington Sustainable and Inclusive Economic Strategy

The Council noted details of an event to be held via Zoom on 8 July 2025 on the development of the Strategy.

C34 Planning Applications and decisions

The Council considered the following planning applications submitted for comment by the Borough Council:

Applications for consideration at the meeting

PLANNING APPLICATION	LOCATION	PROPOSAL
FULL PLANNING		
2025/00646/FUL	Land between 4 and 8 Warren Lane WA1 4PH	Erection of a new self-build dormer bungalow dwelling.
NOTIFICATION ONLY		
2025/00671/DISCON	Unit 1, Chesford Grange WA1 4RQ	Discharge of Condition 12 (Travel Plan Co-ordinator) and 13 (Travel Plan) on approved application 2023/01340(Industrial and Offices)
2025/00796/NMA	2 Maple Road WA1 4DP	Non-Material Amendment to alter proposed design on approved application 2023/01567/FULH (part single storey and part two storey extension to front and side).

PLANNING APPEALS		
2024/01416/FULH	50 Brickhurst Way WA1 4LG	Retrospective application for the installation of timber board fencing to rear garden.

Resolved,
That details of the consultation be noted.

C35 Business raised by Council Members – Padgate and Woolston Walking Day

Councillor Rydzkowski reported on the huge success of the event held on Saturday 21 June. The event was attended by St Peter's and St Michael's Church and the Woolston Church of the Ascension and many other groups from Woolston. The road closures required for the event had worked very well and enthusiasm was already there for the event next year. The cost of the event had increased and local parish councils were likely to be approached for a contribution in 2026:

Resolved,
That the congratulations of the Council be recorded to the organisers of the event.

C36 Recess Committee

Resolved,
That approval be given to the appointment of a Recess Committee with a membership of the Chairman, Vice Chairman, and the chairs of the Environment and Amenities Committee and the Finance and General Committee, or their nominees, with the authority to deal with any urgent business arising before the next ordinary meeting of the Council, commencing from the date of the last ordinary meeting before 1 August 2025.

C37 Accounts

Resolved,
That approval be given to the following payments:

Cheque No	Date expenditure incurred	Payee	VAT not recoverable	Amount	Purpose	S137
4837	13/06/25	St Peters Lourdes Fund	0.00	350.00	(Replaces 4815) Grant	Y
4838	13/06/25	Employee1	0.00	462.43	M3 June 2025	
4839	13/06/25	HM Revenue and Customs (Clerk)	0.00	346.80	PAYE M1 to 3 2025-26	
4840	13/03/25	Warrington BC	0.00	32.00	Room hire 13 May 2025	
4841	25/03/25	Councillor Nowell	0.00	16.19	PNFS AGM Stockport travel and subsistence	

C38 Date of next meeting

The Council considered the day and time of the next meeting:

Resolved,

That the next meeting be held at 7.00pm on Tuesday 15 July 2025.

APPENDIX

Woolston May 2025 - Monthly Parish report

Neighbourhood Sergeant PS Ryan Cunliffe
Neighbourhood Officer PC David Reddington
PCSO Bethan Roberts

Anti Social Behaviour

2 Youths (0), environmental (1), personal (1)
Personal/environmental include neighbour, parking/traffic

Burglary

1 Dwelling Garage (attached to property)
0 Other

..... Criminal Damage

4 Vehicles (3x linked location to the attempt TOMV)

Vehicle crime

1 Theft of vehicle 1x attempt
1 Theft from vehicle

..... OTHER

- Liaise with County Fire regarding fire starting on open grassy areas
- Speed enforcement Gig Lane 3 May, range observed 16 to 25mph
- Speed enforcement Hillock Lane 7 May, range observed 18 to 34mph
- The Warren Pre-School – meet the police and stranger danger visit
- The Warren After School – meet the police and safety input
-
- Cheshire Constabulary to support week-long national campaign tackling knife crime | Cheshire Constabulary
- Safer Internet Day 2025 Top Tips - UK Safer Internet Centre
- Residents urged to remain vigilant following courier frauds | Cheshire Constabulary
- Over £10m lost to investment fraud in Cheshire in 2024 | Cheshire Constabulary
-
- For further information and how to download the Hollie Guard App Cheshire Constabulary and The Hollie Gazzard Trust working together to keep people safe across Cheshire | Cheshire Constabulary
- To tackle nuisance off-road motorbikes we need the following information – detailed descriptions of the bikes and riders, where the bikes are kept (lock-ups, garage locations), names if possible. Please quote 'Operation Scrambler' when you call Cheshire Police on 101. We continue our patrols and appeal for anyone with information to help us identify these individuals to get in touch (Crimestoppers 0800 555 111)

- The new Warrington Youth Zone opened in Warrington town centre in July 2022, the website provides for further information about membership and sessions

Website: <https://warringtonyouthzone.org>

What's On - Warrington Youth Zone

- The Environment Agency have a 24hr hotline 0800 80 70 60 for members of the public to report matters such as flooding from rivers/streams, poaching/illegal fishing to them
- <https://www.gov.uk/report-an-environmental-incident>
- 24/7 mental health crisis lines free to call

North West Boroughs Healthcare has upgraded its existing 24/7 mental health crisis lines to Freephone numbers. This means they are now free to call from both landlines and mobile phones.

The new dedicated phone numbers are:

- 0800 051 1508 for people living in Halton, Knowsley, St Helens and Warrington
- 0800 051 3253 for people living in Wigan

The crisis lines provide support 24 hours a day, seven days a week to people of all ages, including children and young people, who need urgent mental health support. You do not need to be known to our services to contact our crisis lines; they are available for patients and public.

Please be assured, anyone who dials the original local numbers will still reach our mental health crisis teams first time, without the need to be diverted

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Please advise people reporting an incident/crime to ring Cheshire Constabulary on 101 (999 in case of emergency) so it can be recorded correctly - not via facebook/email

Online Reporting portal is available via the Cheshire Constabulary website to report certain crimes, incidents, issues:-

<https://www.cheshire.police.uk/ro/report/>

..... **Useful Links offering advice and information:-**

Online safety and advice

<https://www.cheshire.police.uk/advice/advice-and-information/fa/fraud/useful-contacts-for-fraud-cyber-crime-advice/>

<https://www.getsafeonline.org/safeguarding-children/>

Advice & information regarding risks of substance abuse available on FRANK

<https://www.talktofrank.com/>

Home/Business safety and security information

<https://www.cheshire.police.uk/cp/crime-prevention/residential-burglary/>

<https://www.cheshire.police.uk/cp/crime-prevention/non-residential-burglary/>

<https://www.cheshire.police.uk/cp/crime-prevention/theft-from-a-vehicle/vehicle-safe-and-sound/>

Advice to help keep your bicycle safe

<https://www.cheshire.police.uk/cp/crime-prevention/theft-of-a-bicycle/how-safe-is-your-bike/>

Whilst the majority of dog owners act responsibly, a few do not always pick up and bin their dog's mess. Residents can use the WBC online reports to provide them with information which could help to identify irresponsible dog owners

<https://www.warrington.gov.uk/dog-fouling>

[Leave only pawprints | warrington.gov.uk](#)

WBC online reporting portal:-

[Report and Apply | warrington.gov.uk](#)

If you or someone you know needs advice and support regarding domestic abuse

<https://www.openthedoorcheshire.org.uk/>

Schools & other events

Surgery

Rixton & Woolston PCSO Surgery at Woolston Neighbourhood Hub

Dates/times subject to change due to operational commitments

Face to face drop-in surgeries – 24 May 1330 – 1430; 30 May 1100 – 1200; 4 Jun 1800 – 1900; 13 Jun 1800 - 1900

Mobile drop in surgeries are advertised on the Warrington East Police Facebook page

Woolston June 2025 - Monthly Parish report

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Neighbourhood Officer PC David Reddington
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0 Other

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Vehicle crime

1 Theft of vehicle 1x attempt

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OTHER

- Speed enforcement – Gig Lane Lane 7 Jun, range observed 17 to 21mph
- Speed enforcement – Hillock Lane 12 Jun, range observed 16 to 31mph (1@ 31)

- Over 200 blades recovered during week-long county-wide effort to reduce impact of knife crime | Cheshire Constabulary
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<https://www.cheshire.police.uk/cp/crime-prevention/theft-from-a-vehicle/vehicle-safe-and-sound/>

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FRIENDS OF WOOLSTON PARK GROUP

CABIN UPDATE

The Cabin roof in the Disabled Toilet has again been reported to the WBC as the light was not working and water was again found on the floor after the rains last night. The cabin has patches of mildew in the disabled toilet and gents toilet as well. There has been no news on the Cabin and if any progress has been made to obtain funding to carry out repairs. I have also made Councillor Sheridan aware of this ongoing situation.

FOWP

It has been a very busy time this last Month as we have continued to hold our weekly Monday meetings but have also worked with so many external groups as well. Bank holidays although a time for doing things often mean an increase in the Park of litter and some of our members carry out this task diligently each Monday Morning. We also work in the Jubilee Garden which currently needs a lot of work carrying out on it as it is quite overgrown following the spell of warm weather. We have also cut back overgrown bushes that have encroached onto footpaths impeding pedestrians and cyclists. We have also reported four tents and the surrounding rubbish that can be found in one of the treelines on the Park. It was thought that they were abandoned until Police confirmed that one person was again living in these tents. The litter and used toilet paper that litters the site have been reported to the necessary parties as a concern.

Woolston 6th form continue to visit on Wednesday afternoons for roughly an hour and they too do litter picks as well as on one occasion potting out lettuce and Aloe Vera plants to take back to School with them.

Bupa Physio Online sent ten staff over for two days of Volunteering. They stayed for the full day both times and did a lot of work in preparation for the Warrington 10km run on 18th June.

Another global company "Stantec sent 39 staff for three sessions last week again they were involved in cutting back branches and bushes that line certain areas of the park as well as brushing paths after clearing soil and weeds from the overgrown path edges

27th Woolston Scout members will complete the final night tomorrow to earn their

ForestersActivity Badge

We opened toe cabin and toilets for the Warrington 10km run which was held last Wednesday and raised some money from drinks sales.

A member of the public today donated £20 to the group which was a very pleasant surprise!

We applied for funding from CAWOS and were successful in obtaining a grant of £500 which will be put towards wood and materials to build 20+ bird boxes. Members have carried out an early morning bird walk to identify varieties of birds seen or heard in various transects. This information will be used to decide where to locate the finished bird boxes once built. One of the boxes will also house a bird camera for us to use as a learning tool CAWOS stands for Cheshire and Wirral Ornithological Society We have also sent a letter to the Parish Council requesting financial support in order to carry out our identified targets.

We have recently had to replace the two hedge trimmers with two new trimmers and also replace two of our wheelbarrow wheels as they were soft tyre and prone to punctures.

YFOWP.

Our June Meeting had to consist of the indoor activity of Stone painting which all enjoyed followed when there was a break in the weather by a brief litter pick. The three girls who have raised £100 towards their Red Squirrels fundraiser, will present a cheque to representatives of Lancashire Wildlife Trust when they visit the Young Friends on the 12th July to do a presentation / discussion and receive the cheque from the girls themselves. This will be earmarked by the Trust specifically for Red Squirrels. We are immensely proud of their achievement particularly as they have also raised the same amount for the Rangers Cabin too. They will also use photos to promote and distribute what the girls have achieved.

Best wishes

Jon,

Chair

Friends of Woolston Park

Chairman.....