

WOOLSTON PARISH COUNCIL

To Members of Woolston Parish Council

Date 20 March 2025
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WOOLSTON PARISH COUNCIL 7.00PM TUESDAY 25 MARCH 2025 WOOLSTON NEIGHBOURHOOD HUB, HALL ROAD WELLBEING SUITE

AGENDA

Part 1

Items during the consideration of which the meeting is expected to be open to members of the public (including the press) subject to any statutory right of exclusion.

1. Chairman's opening remarks

Chairman to report.

2. Code of Conduct - Declarations of Interest Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Members are invited to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda as required by the Council's Code of Conduct for Members and by the Localism Act 2011 no later than when the item is reached. Declarations are a personal matter for each Member to decide.

3. Apologies for absence

To receive any apologies for absence from members.

4. Minutes of the previous meeting

To confirm as a correct record the minutes of the meeting held on 25 February 2025 (enclosed).

5. Co-option of members

To interview applicants who responded to the public notice to fill vacancies for members of the Council.

6. Election of Vice Chairman

The Council agreed to review the election of a Vice Chairman for 2024-25 following the co-option of members.

7. Matters of report from previous minutes

To receive any progress reports.

8. Policing of Woolston

To consider the monthly report from the Police and determine any action.

9. Borough Council business

1. Borough Ward Councillors H Cooksey, L Sheridan and R Tynan to report.

2. Matters raised with the Borough Council:

1. Borough Council review of road safety on Holes Lane, Hillock Lane and Gig Lane – Councillor Tynan to report.
2. A57 Manchester Road – response from the Borough Council on the provision of a pedestrian island to the west of Weir Lane.
3. Woolston Neighbourhood Hub – condition of accommodation for Woolston Surgery.

10 Committee matters

Environment and Amenities Committee

1. Parish Path Warden scheme – condition report.
2. Woolston Deposit Ground No.1 (Planning application 2021/39561(VARC)
- response from the Borough Council.
3. Ranger Cabin, Woolston Park.
4. Funded Climate change for parish councils.
5. Battery Lane Allotment site – repairs to the track leading to the site entrance.

Finance and General Committee

1. Parish council initiative - liaison with local schools – progress report.
2. Banking arrangements – review of provision of authorised signatories.
3. Applications for grant aid - to consider applications received.
4. Annual review of procedures and documents

Clerk to report on the review of the following procedures and documents and to recommend any changes to the Council:

- Financial Regulations – adoption of NALC model regulations.
- Standing Orders – electronic delivery of agenda.
- Risk assessment.
- Review of adequacy of insurance arrangements.
- Fixed asset register.
- Complaints procedure.
- Procedure for handling requests made under the Freedom of Information Act 2000 and the General Data Protection Regulations.
- Procedure for dealing with the press/media – review undertaken.
- The Code of Conduct.
- Rates of pay and review of employee contract – application of national pay and conditions agreement.
- Retention of documents and combined data protection and security policy.

11 Reports from members appointed to outside bodies

To receive any reports from members on the business of the following local bodies:

1. New Cut Heritage and Ecology Trail Group (Councillor Rydzkowski)
2. Friends of Woolston Park (Councillor Klein)
3. Public Rights of Way Forum (Councillor Nowell)

12 Correspondence – consultation and information

Cheshire and Warrington Local Nature Strategy

To consider the submission of comments on the strategy.

13 Planning Applications and appeals

To consider:

1. relevant planning applications and appeals submitted for comment by the Borough Council and to confirm any comments submitted since the last meeting of the Council.
2. result of any planning appeals.

14 Business raised by Council Members

To consider items raised by Members of the Council.

15 Accounts

To approve the payment of accounts.

16 Date of next ordinary meeting and the Annual Parish Meeting

To agree the date of the next ordinary meeting of the Council and arrangements for the Annual Parish Meeting.

Part 2

Items of a confidential nature of business to be transacted or for some other special reasons stated in the resolution during which it is likely that the meeting will not be open to the public and press in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960 – NIL.