

# WOOLSTON PARISH COUNCIL

To Members of Woolston Parish Council  
and Borough Ward Councillors

Date 4 July 2024  
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## WOOLSTON PARISH COUNCIL TUESDAY 9 JULY 2024 AT 7.00PM WOOLSTON NEIGHBOURHOOD HUB, WELLBEING SUITE, HALL ROAD

### AGENDA

#### Part 1

Items during the consideration of which the meeting is expected to be open to members of the public (including the press) subject to any statutory right of exclusion.

#### 1. Chairman's opening remarks

Chairman to report.

#### 2. Code of Conduct - declarations of interest Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Members are invited to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda as required by the Council's Code of Conduct for Members and by the Localism Act 2011 no later than when the item is reached. Declarations are a personal matter for each Member to decide.

#### 3. Apologies for absence

To receive any apologies for absence from members.

#### 4. Minutes of the previous meeting

To confirm as a correct record the minutes of the meeting held on 25 June 2024 (enclosed).

#### 5. Co-option of members

To interview applicants who responded to the public notice to fill vacancies for members on the Council.

#### 6. Election of Vice Chairman

The Council agreed to review the election of a Vice Chairman for 2024-25 following the co-option of members.

## **7. Chairman of the Finance and General Committee**

The Council agreed to review the appointment of the Chairman of the Finance and General Committee for 2024-25 following the co-option of members.

## **8. Matters of report from previous minutes**

To receive any progress reports.

## **9. Policing of Woolston**

To consider the monthly report from the Police and determine any action.

## **10. Borough Council business**

10.1 Borough Ward Councillors H Cooksey, L Sheridan and R Tynan to report.

10.2 Matters raised with the Borough Council:

- 1 Lincoln Close – issues raised by residents relating to the operation of a care home  
Councillor Tynan to report.
- 2 Bridge Road – planning and traffic issues raised by residents  
Councillor Tynan to report.

## **11. Committee matters**

### **Environment and Amenities Committee**

1. Parish Path Warden scheme – report.
2. Battery Lane Allotment site
  - 2.1 management matters.
  - 2.2 progress report on repairs to the track

### **Finance and General Committee**

1. Notice of Vacancy – East Ward  
Clerk to report the response to the Borough Council following public notice of the casual vacancy.
2. Co-option of members  
To consider the arrangements for the co-option of members to fill vacancies on the Council.
3. Banking arrangements – appointment of authorised signatories.  
Clerk to report.
4. Application for grant aid - to consider applications received.

## **12. Reports from members appointed to local bodies**

To receive any reports from members on the business of the following local bodies:

1. New Cut Heritage and Ecology Trail Group
2. Friends of Woolston Park
3. Public Rights of Way Forum

## **13. Correspondence – consultation and information**

Clerk to report.

#### **14. Planning Applications and appeals**

To consider:

1. relevant planning applications and appeals submitted for comment by the Borough Council and to confirm any comments submitted since the last meeting of the Council.
2. result of any planning appeals.

#### **15. Business raised by Council Members**

To consider items raised by Members of the Council.

#### **16. Recess Committee**

To approve the appointment of a Recess Committee with the authority to deal with any urgent business arising before the next ordinary meeting of the Council. Previously the membership of the Committee was the Chairman, Vice Chairman and the Chairs of the Environment and Amenities Committee and the Finance and General Committee, or their nominees.

#### **17. Accounts**

To approve the payment of accounts.

#### **18. Date of next ordinary meeting**

To agree the date of the next ordinary meeting of the Council.

#### **Part 2**

Items of a confidential nature of business to be transacted or for some other special reasons stated in the resolution during which it is likely that the meeting will not be open to the public and press in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960 – NIL.